

CLASSIFIED STAFF NEEDS ASSESSMENT APPLICATION

Name of Person Submitting Request:	Mark Ikeda		
Program or Service Area:	Biology		
Division:	Science		
Date of Last Program Efficacy:	Spring 2013		
What rating was given?	Continuation		
Current number of Classified Staff:	FT:	3	PT: 1
Position Requested	A&P Evening Laboratory Technician		
Strategic Initiatives Addressed:	Campus Climate and Culture		

Replacement Growth

1. Provide a rationale for your request.

Currently for courses in the area of Anatomy and Physiology, there is a gap in laboratory technician coverage during the evening hours (F 12, 37% of the total A&P sections, S 13, 40% of total A&P sections). Biology Dept current daytime lab technician work hours typically ends at between 3 to 4pm (M-F). Any A&P labs starting or ending after that time, are not supported by a knowledgeable A&P lab technician.

2. Indicate how the content of the latest Program Efficacy Report and current EMP data support this request How is the request tied to program planning? (*reference the page number(s) where the information can be found on Program Efficacy*).

Sp 2013 Efficacy Report, see p6, pattern of service, and F 13 EMP Program goals – re-expansion of sections.

3. Indicate if there is additional information you wish the committee to consider (*for example: regulatory information, compliance, updated efficiency, student success data, or planning, etc.*).

There are potential student and instructor safety issues that are linked with this request. Since there is a high proportion of adjunct instructor coverage (F 12, 55% of total A&P sections, S 13, 40% of total A&P sections) during the evening hours, the level of training, and familiarity with accessible safety equipment can be less than that of a trained lab technician whom is dedicated to the A&P areas.

4. What are the consequences of not filling this position?

A decrease in the efficiency of lab set-up and disassembly. Potential increase in response time to unanticipated situations arising during labs.